

Publication Guidelines

FONT Always use Times New Roman, size 12, line spacing 1.0. Indentation should be justify.

ATTACHMENTS Send us your pictures separately indicating where they should be placed in the text.

REFERENCES (IN TEXT) Always use shortened footnotes in the text, consisting of surname, year of publish and title (in italics). This applies to text, quotes and pictures/infographics.

i.e Gleadle, 2018, *The Five Essential Steps to Sustainable Viability*

REFERENCES (AT THE END) References should be listed in alphabetical order, starting with author's surname, year of publication, title of publication, publisher. If the reference has been collected online it should also indicate so by adding electronic, the link and when it was accessed.

i.e. Gleadle, Christopher. (2018). *The Five Essential Steps to Sustainable Viability*. iBooks. [Electronic]. Available at:
<https://sustainableviability.com/the-5-essential-steps-to-sustainable-viability/>. [Accessed 2021-11-22].

FORMAT Always use Microsoft Word. Pictures should be either jpeg or png.

EU - ASEAN Publication 2023

Guidelines for contributors

CHAPTER LENGTH Approximate length of each chapter/essay is 3000-5000 words.

CONTENT GUIDANCE Content to examine the issues from a liberal perspective, highlighting challenges and problems, but also including policy recommendations and advice and suggestions on how we may advance the dialogue to achieve measurable outcomes.

TIMELINE First drafts has to reach the editorial team at PAF by end March 2023.

Publication and launch in June 2023.

HONORARIUM Available upon request.